

Stadhampton Parish Council

**Minutes of the Annual Parish Council meeting of Stadhampton Parish Council (SPC) held on
Monday 22nd June 2026 at 7.30pm in Stadhampton Village Hall**

Present: Cllrs Fitzgerald (Chairman), Campbell, Edwards, Bayoumi, Campbell.

In attendance: Laura McDonald (the clerk)

Members of the public: 7

Public Participation: for any resident of the Parish to raise any issue, petition or question (15 minutes in total, or by consent of the chair). Once this item has closed members of the public are welcome to witness the meeting but are not allowed to participate.

Resident 1

FC raised ongoing concerns regarding transparency in relation to matters associated with the South Oxfordshire District Council (SODC) Planning Department. Residents would welcome further information regarding the Haseley Trading Estate proposals, particularly in relation to the anticipated routes and frequency of waste vehicle movements through Stadhampton. There are significant concerns over road safety, including children travelling to and from school.

Cllr Fitzgerald advised that this matter continues to be actively staffed with Cllr Heritage.

Action: FC to raise these concerns in an email to the Parish Council and District Councillor.

Resident 2

A resident reported that the local school had asked parents to park on the village green due to concerns regarding pedestrian safety along the busy road.

Resident 3

The new owner of The Crown attended to provide residents with an update on the premises. A planning application had been submitted on 1 June. He is keen to commence works, subject to the necessary planning approvals being granted, and indicated a provisional opening date of late January.

Action: Clerk to upload brochure and information update to the Parish Council website and Facebook page.

Resident 4

Residents were reminded about the upcoming Party on the Green event taking place on Saturday 4 July. The event will include a range of activities, a tombola, live music and food vendors.

A concern was raised regarding metal stakes remaining from the bonfire, which may present a safety issue and require removal.

Action: Clerk to contact JA to review the remaining bonfire materials and arrange removal of the metal stakes if required.

18/0626 Apologies: Apologies received from Cllr Howden.

19/0626 Declarations of interest: None.

20/0626 Minutes (D): To approve as an accurate record the minutes of the meeting held on 18th May 2026. Proposed: Cllr Campbell. Seconded: Cllr Fitzgerald.

21/0626 Matters arising: from the previous minutes that are not on the agenda.

- D'Oyley's Farm driveway - Clerk has requested a Title Register from the Land registry.
- Warren House - Clerk has requested a Title Register from the Land registry.

22/0626 Report from Ward Councillor (D): South Oxfordshire District Council (Cllr Georgina Heritage)(GH)briefed her report:

Haseley Trading estate - GH has contacted the planning officer who will update Little Milton as soon as route/highways plans are in place.

Action: FC will email GH full details of her issues and concerns raised in public participation. SPC will scrutinise the route plan when issued to ensure conformance.

GH highlighted the Capital Grant Fund Scheme, which opened on 1 June 2026. The Council queried whether this funding could be applied to the Little Green Project; however, GH advised that this would not be possible as grants cannot be awarded retrospectively. The Council will consider whether the scheme may be suitable for future projects, including any potential renovation of the Sports Pavilion.

GH confirmed that there will be a Joint local plan hearing in July.

23/0626 Planning and licensing applications: To consider any representations to be made to South Oxfordshire District Council on the following planning application. Details can be viewed by searching for the property or application reference using the planning tab at <https://www.southoxon.gov.uk/>

- o **Planning application amendment (no. 1), on application P25/S2784/FUL**, Change of use of paddock land for the siting of 6 x pitches for permanent residential Gypsy and Traveller mobile homes with associated parking, groundworks and landscaping together with erection of garage associated with the existing site (Part development already carried out). (As amended by information received 16 March 2026.) End Consultation date is now 30th June 2026. PC have submitted an objection. **Awaiting SODC decision.**

Decisions on Planning applications:

24/0626 Reports from Working Groups and Projects:

- **Biodiversity and sustainability** (Cllr Campbell). *Nothing to report.*
- **Highways and Traffic Calming:** (Cllr Fitzgerald). *Nothing to report.*
- **Allotments** (Julian Humm) Rents have been rec'd. Second plot on the right needs digging and tidying. The bottom two plots are now rented out to new tenants. The Water Butt is working well. Action: Clerk to action JM to start work on the second plot and EH will direct him.
- **Flooding activity:** (Cllrs Fitzgerald/ Campbell). *Nothing to report.*
- **Neighbourhood Plan Working Group.** *Nothing to report.*
- **History Group.** *Nothing to report.*
- **The Green**
 - i) **CIL current project - Little Green footpath and land management.** H&J had just issued *the revised quote for matting - Cllrs would review in detail post meeting. Deferred.*
 - ii) **Pothole repairs on the Green.** *Quote has now been received. It will be reviewed in more detail post meeting.*
Action: Clerk to contact H&J re lighting/ recommendations and guarantees, if footpath lighting option is pursued.

25/0626 Marquee/ Pavilion Hire - deferred until next meeting.

26/0626 Other Matters Raised and Volunteers requested.

Volunteers required:

- Neighbourhood Plan coordinators.
- OCC FixMyStreetSuper User - *authorised to directly task pot-hole repair to OCC Highways*. Contact Cllr Fitzgerald.
- Pavilion custodian.
- Opportunity - Allotment mentoring available.

27/0626 Internal Audit Report 2026/27 (D): The audit report was received and approved. Proposed: Cllr Fitzgerald. Seconded Cllr Campbell. **Resolved.**

28/0626 Data Protection and Information Governance.

a) The Council's new Information Technology and Data Protection Policy was adopted and approved. Proposed: Cllr Edwards. Seconded: Cllr Bayoumi.

b) The Council's Data Audit and Data Protection compliance was approved. Proposed: Cllr Fitzgerald. Seconded: Cllr Edwards.

29/0626 Annual Governance Statement 2025/26 (D): The Annual Governance Statement (p4) for 2025/2026 was approved and signed by the Chair on behalf of the Parish Council and answered all the statements affirmatively. **Resolved.**

30/0626 Annual Accounting Statement for 2025/26 (D): The annual accounting statement (p5) for 2025/26 was approved and signed by the Chair. The annual return will be published with the opportunity for the public to view the accounts by request for a 30 days period from 1 July 2026 to 12 August 2026. **Resolved.**

31/0626 Chairman's Declaration of Acceptance of Office - The Chairman's Declaration of Acceptance of Office was signed following election of the Chairman at the Annual Meeting of the Council. **Resolved.**

32/0626 Finance: The monthly RFO reports along with bank reconciliations for 30/04/2026 and 31/05/2026 were approved and signed. Proposed: Cllr Fitzgerald. Seconded: Cllr Campbell.

33/0626 Payments: The May and June payment schedules were approved and signed. Proposed: Cllr Bayoumi. Seconded: Cllr Fitzgerald.

34/0626 Items for the July Parish Council Meeting.

- To decide extent of the current Little Green project.
- To consider future projects using CIL funding.
- Processes to manage and hire out the Pavilion.

Date and time of Next Meeting: Monday 20th July 2026 at 7.30pm at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA.