

Stadhampton Parish Council

Minutes of the Annual Parish Council meeting of Stadhampton Parish Council (SPC) held on Monday 18th May 2026 at 7.30pm in Stadhampton Village Hall

Present: Cllrs Fitzgerald (Chairman), Campbell, Edwards, Bayoumi, Campbell.

Members of the public: 7

Public Participation: The Chair invited public participation after item 09.

01/0526 Apologies: Apologies received from the Clerk.

02/0526 Declarations of interest: None.

03/0526 Election of Chairperson: Proposed: Cllr Howden. Seconded: Cllr Bayoumi.

Resolved: Cllr Fitzgerald was elected unanimously to be the Chairman of Stadhampton Parish Council for council year 2026/27.

04/0526 Declaration of office: Due to the absence of the clerk this item has been deferred until the next meeting.

05/0526 Election of Vice-Chairperson: Proposed: Cllr Fitzgerald. Seconded: Cllr Edwards.

Resolved: Cllr Howden was elected unanimously to be the Vice-Chairperson of Stadhampton Parish Council for council year 2026/27.

06/0526 Declaration of office: Due to the absence of the clerk this item has been deferred until the next meeting.

07/0526 Co-option of Parish Councillors: None.

08/0526 Minutes: The minutes of the meeting held on 02/06/25 were approved as an accurate record.

09/0526 Matters arising:

- The new owner of the village pub provided an update on plans for reopening. A planning application is due to be submitted shortly to support alterations to the layout. Community engagement events and a local jobs fair are planned prior to opening. Subject to planning approval, reopening is anticipated in January.
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- Allotments: EH reported trees may be causing issue with the overhead power lines on Copson Lane.

Action: Clerk to request JM to scope safety aspects and provide a quote.

10/0526 Planning and licensing applications: To consider any representations to be made to South Oxfordshire District Council on the following planning applications. Details can be viewed by searching for the property or application reference using the planning tab at <https://www.southoxon.gov.uk/>

- **Planning application amendment (no. 1), on application P25/S2784/FUL**, Change of use of paddock land for the siting of 6 x pitches for permanent residential Gypsy and Traveller mobile homes with associated parking, groundworks and landscaping together with erection of garage associated with the existing site (Part development already carried out). (As amended by information received 16 March 2026.) End Consultation date 31st March 2026. The PC has submitted an objection to SODC and awaits the authority decision. **Awaiting SODC decision.**

Decisions on planning applications:

- **6 The Laurels, Stadhampton OX447XP P26/0794. Conversion of existing garage.** Application approved 06/05/26.

11/0526 Representatives 2026/27:

- **Biodiversity and sustainability** Cllr Campbell.
- **Highways and Traffic Calming:** Cllr Fitzgerald.
- **Allotments:** Julian Humm.
- **Flooding activity:** Cllrs Fitzgerald/ Campbell.

12/0526 Calendar of meetings 2026/27 (D): Resolved: Parish Council meetings will continue on the third Monday of the month (except for August) at 7.30pm. The venue is Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA. Alternate meetings have a focus on dealing with responding to planning applications. If there are no applications to be considered, a decision may be made in consultation with the Chairperson (or Parish Councillors) to cancel the planning-focused meeting.

13/0526 Reports from Ward Councillors (D): Cllr Howden gave a brief overview of Cllr Heritage's report. This will be uploaded to SPC website and linked on Facebook Village Noticeboard.

14/0526 Reports from Working Groups and Projects:

- **Biodiversity and sustainability** (Cllr Campbell). Cllr Campbell raised concern about watering of young trees if it is a dry summer.
- **Highways and Traffic Calming:** (Cllr Fitzgerald). A resident queries a new camera on Bear Lane which no one was aware of. Nothing else to report.
- **Allotments and water catchment/ supply. EW confirmed:**
 - Allotment dues collected of £41.
 - There is currently no waiting list as all required plots have been allocated. Two small allotments are vacant.
 - Plots 16C and 16B are severely overgrown.
 - Allotment 7 to be split in two. Action: Clerk to confirm JM intent to clear and split it, else an alternative contractor would be sought if required.
- **Flooding activity:** (Cllrs Fitzgerald/Campbell). Further to the completed scoping stage of the River Thame Conservation Trust's (RTCT) Chalgrove Brook catchment flooding mitigation that SPC contributed funds to, SPC connected up OCC Highways Karl Stallwood with RTCT's Andrew Moseley to discuss OCC flooding funding to contribute to Stage 2, with Cllr Heritage's grant opportunities.
- **Neighbourhood Plan Working Group** - With the current absence of volunteers, Cllr Edwards offered to source existing adjacent local neighbourhood plans, to produce a template with potential use of AI.
- **History Group** - Local and SPC archives are widely distributed and need consolidating. A local resident had delivered historic SPC correspondence from the 1930s to the Chair. Action. Cllr Fitzgerald would deliver to the History Group (FC) to scope documents that should be kept.

- **CIL current project - Little Green footpath and land management.** In the project to protect and tidy the Little Green, councillors have taken advice on options available for the area where cars park: councillors recommended replacing the existing plastic webbing with a modern UV-resistant equivalent. This was considered the least impactful and most effective solution that would retain the status quo in both protecting the Little Green whilst permitting the grass to be re-sown, and given the lack of alternative parking for the village hall and Church. An alternative was to apply to change the status of the Little Green to formally permit parking there with an endorsed car park. It was reiterated that SPC continues to not formally endorse parking. The adjacent footpath proposal was discussed. **Action:** The Clerk would re-engage Hazel & Jefferies (H&J) to scope rubber mesh matting in the parking area. Additionally the Clerk would confirm with H&J that they can source and use the same stone of the footpath used on the large green in front of The Chalet across to the play area.

15/0526 Other Matters Raised and Volunteers requested.

- **Potholes across the Green.** Cllr Bayoumi met with JP to review potholes on the large Green. OCC Highways appear to have repaired some of the potholes on the spur to Cat Lane.
Actions:
 - The clerk would ask JP for a revised quote for the PC-owned track adjacent to Cllr Bayoumi's property, and those remaining holes on the PC-owned spur to Cat Lane.
 - Clerk would also ask Hazel & Jefferies to quote for these works on the large Green, as part of their Little Green quotes.

- **Bush on Lucerne Drive** (Highway safety issue) Cllr Campbell met with KT to discuss required works. Given bird nesting season, works would only be conducted on the single large bush on Lucerne Drive. KT subsequently returned a proposal and quote which was approved by the Council. **Action:** Clerk to instruct KT to cut back bush. Post-meeting: KT has now completed required work.

- **Later bus service from Oxford.** Cllr Howden raised the matter with OCC Transport, and Chalgrove and Watlington PCs who were supportive. Watlington PC would meet with the OCC Transport team. SPC would await outcome to then mutually piggyback and contribute to any proposed extra bus-services.

Volunteers required. Contact Clerk or any councillor:

- Neighbourhood Plan.
- OCC FixMyStreetSuper Users. *To be able to report pot-holes direct to contractor to speed repairs. Contact Cllr Fitzgerald.*
- Opportunity - Allotments - two small plots currently available.

16/0526 Payments: The May Payment list was approved and will be signed at the next meeting due to the absence of the Clerk.

17/0526 Finance (D): The monthly RFO report along with bank reconciliations was received and noted.

18/0526 Items for the June (planning) agenda:

Date and time of Next Meeting: Monday 15th June 2026 at 7.30pm at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA.

The Meeting Closed at 9pm.