

Stadhampton Parish Council

**Minutes of Stadhampton Parish Council (SPC) meeting held on
Monday 20th April 2026 at 7.30pm in Stadhampton Village Hall**

Present: Cllrs Fitzgerald (Chairman), Campbell, Edwards, Bayoumi.

In attendance: Laura McDonald (Clerk)

Members of the public: 4

Public Participation: for any resident of the Parish to raise any issue, petition or question (15 minutes in total, or by consent of the Chair). Once this item has closed members of the public are welcome to witness the meeting but are not allowed to participate.

Resident 1 was from Santanna's Place and explained their position regarding their planning application for six dwellings (see below). They confirmed it relates solely to six dwellings, stated that all Council Tax obligations have been met, and that there has been no advertising for short-term rental use.

Resolved: The Parish Council had already submitted its objection to SODC and awaits the planning authority decision.

191/0426 Apologies: Apologies received from Cllr Howden.

192/0426 Declarations of interest: None.

193/0426 Minutes (D): The minutes of the meeting held on 23rd March 2026 were approved. Proposed: Cllr Fitzgerald. Seconded: Cllr Edwards.

194/0426 Matters arising: from the previous minutes that are not on the agenda.

Nelhurst Cottage Boundary Challenge.

Following the last meeting, councillors reviewed the boundary issue and confirmed they are content to agree and sign off the boundary query. **Resolved.**

Bush on Lucerne Drive (Highway Safety Issue)

A highway safety concern was reported regarding an overgrown bush on Lucerne Drive, which is obstructing visibility. In addition, a large tree may require assessment and possible removal by a tree surgeon.

- **Action:** Clerk to contact JM to arrange cutting back of the obstructing bush.
- **Action:** Clerk to contact KT to assess the condition of the large tree and provide advice.

Potholes on the driveway across the Green require repair.

- **Action:** Clerk to contact JP to scope completion of works and source a quote. She would include Cllr Bayoumi. **Action:** Cllr Bayoumi to confirm requirements Following the meeting a quote has been received from JP and forwarded to the councillors for review ahead of the next meeting.

195/0426 Report from Ward Councillor (D): South Oxfordshire District Council (Cllr Georgina Heritage)

Cllr Heritage advised that, while OCC's Cllr Judith Edwards is on leave, any highways-related issues requiring escalation should be directed to her in the interim.

She also highlighted a current Flood Grant opportunity for small-scale flood mitigation projects, which is open until 4 May.

- **Action:** Cllr Fitzgerald would connect up River Thame Conservation Trust (AM) and OCC to scope if this flood grant was appropriate to the ongoing Chalgrove Brook flood mitigation project.
- **Action:** Cllr Heritage to put the Clerk in touch with OCC Carl Stallward to discuss further.

The SODC Planning Portal is currently unavailable; therefore, no applications or comments can be processed at present.

Cllr Heritage recommends considering the Everyone Active grant for up to £1,000.

- **Action:** Clerk to contact KK and LK from the Ramblers Club and DS from the Brook Run through the Creek.
- **Action:** Clerk to forward County and SODC councillor reports to the Village Voice magazine on a monthly basis.

196/0426 Planning and licensing applications: To consider any representations to be made to South Oxfordshire District Council on the following planning application. Details can be viewed by searching for the property or application reference using the planning tab at <https://www.southoxon.gov.uk/>

- **6 The Laurels, Stadhampton OX44 7XP P26/S0794** Conversion of existing garage into habitable room and erection of single storey rear extension. **Resolved: no comment.**
- **Land at Barns 1A, 1B,1C, 2 and 3 Newell's Farm. OX44 7XJ P26/S0741** Change of use of mixed to residential land with associated works and boundary treatments, all in connection with existing residential use of buildings/ land. **End consultation date 06/05/26. Resolved: No comment.**
- **Santannas Place, Watlington Road, Stadhampton, OX44 7UQ Planning application amendment (no. 1), on application P25/S2784/FUL**, Change of use of paddock land for the siting of 6 x pitches for permanent residential Gypsy and Traveller mobile homes with associated parking, groundworks and landscaping together with erection of garage associated with the existing site (Part development already carried out). (As amended by information received 16 March 2026.) **End Consultation date 31st March 2026. The PC have submitted an objection. Awaiting decision.**

Decisions on Planning applications: None.

197/0426 Reports from Working Groups and Projects:

- **Biodiversity and sustainability** (Cllr Campbell). No comment.
- **Highways and Traffic Calming:** (Cllr Fitzgerald). Action: Cllr Fitzgerald to meet with OCC Highways - see CIL project below.
- **Allotments and water catchment/ supply.** Allotment 13 - there is a hedge that requires trimming outside the fence. Deferred until the end of September given bird-nesting season. There is currently one available SPC allotment. Action: Clerk to advertise on Facebook Village Noticeboard .
- **Flooding activity:** (Cllrs Fitzgerald/ Campbell). Flood fund support grant is available (see above). Action: Cllr Fitzgerald to contact AM re: flood grant opportunity.
- **Neighbourhood Plan Working Group** - update. Still seeking volunteers.
- **History Group** - update. No comment.
- **CIL current project - Little Green footpath and land management.**

Cllr Fitzgerald and Cllr Campbell will meet with (OCC) Countryside Access team this week as further due diligence regarding the path and Green protection works project. This supplements previous advice and guidance received from the Open Spaces Society. All such advice is valuable to inform a pragmatic appropriate proposal that SPC will present at public consultation in due course, once confirmed. The protection of the Green coupled with the wider interests of the wider community will always take precedent to inform any proposed works.

198/0326 Grant Applications. The SPC considered community groups' funding applications from the 2025/26 funding allocation.

Chalgrove and Watlington First Steps Family Hub - £1000.00 (2025: £1000).
Film Club request - £143.97 (2025: none).
Oxford Citizens Advice Centre - TBC (2025 none).

PC resolved to award the following grants from last year's (FY25-26) funding allocation.

- Chalgrove and Watlington First Steps Family Hub – £1,000
- Oxford Citizens Advice Centre – £850
- Film Club – £150

Proposed: Cllr Edwards Seconded: Cllr Bayoumi.

Action: Clerk to arrange payments.

199/0326 Other Matters Raised and Volunteers Requested

- Pothole repairs across the Green – Refer to item 194/0426 above.
- Disrepair of driveway to D'Oyley's Farm
Action: Clerk to ask PW to check the Land Registry to obtain confirmation for due diligence and assurance purposes.

Volunteers Required:

- Neighbourhood Plan – Volunteers sought to support ongoing work.
- Allotments – One plot is currently available. WS has offered mentorship for any new allotment holders.
- OCC FixMyStreet Super User – Urgently required to assist with pothole reporting issues. This role would enable faster escalation and resolution of pothole repairs around the village, and directly tasks contractors to fix them quicker. Anyone interest please contact Cllr Fitzgerald, who no longer has capacity to fulfil role.

200/0426 Finance: The monthly RFO report along with bank reconciliations were approved and signed.
Proposed: Cllr Fitzgerald. Seconded: Cllr Edwards.

201/0426 Payments: The April payment list was approved and signed. Proposed: Cllr Fitzgerald.
Seconded: Cllr Campbell.

202/0426 Items for the May Parish Council Meeting and Annual General Meeting (AGM) agenda
(including election of Chair and Vice-Chair and other statutory annual governance business).

The Annual General meeting is confirmed for 18th May 2026.

Date and time of Next Meeting: Monday 18th May 2026 at 7.30pm at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA.

The Meeting Closed at 9pm.