

# Stadhampton Parish Council

Minutes of Stadhampton Parish Council (SPC) meeting held on  
Monday 16th February 2026 at 7.30pm in Stadhampton Village Hall

## Public Participation:

**Residents 1 and 2:** Raised concerns about the Mill House planning application and the potential impact on flooding to neighbouring properties, particularly along Bear Lane. They stated that several residents within the flood plain had not received notification of the application.

Cllr Fitzgerald confirmed SPC continues to work with Chalgrove PC on a joint initiative to address wider flooding issues in the Chalgrove Brook catchment.

### Actions:

- Resident (RG) to provide Clerk with a list of affected properties for circulation to Councillors.
- Cllrs Fitzgerald and Campbell would visit the Resident to assess the flood risk. **Resolved:** The applicant withdrew the application following the meeting (see below 165/0226 Planning and licensing applicants: Mill House P26/S0320/FUL).

**Resident 3:** Sanctuary Manager (IA) at Oxford Animal Sanctuary stated the Sanctuary intends to submit a planning app to construct a veterinary surgery on site, to treat Sanctuary animals only, three days per week. He stated this would significantly reduce traffic movements compared to previous site activity.

**Resident 4:** The Crown would re-open later this year! The new owner (and current owner of the White Hart in Dorchester) outlined his plans to invest £to reopen the premises as a dog friendly pub/ restaurant. The three upstairs bedrooms will provide staff accommodation or occasional Airbnb guest rooms. No change of use is proposed. The opening is planned for late summer.

**Action:** Clerk to contact Stadhampton Village Noticeboard Facebook page (KJ) to request the new owner be added to the group.

**160/0226 Apologies:** Apologies received from Cllr Howden and Cllr Bayoumi. Cllr Judith Edwards is also absent on sick leave until further notice. SPC wished her well and a speedy recovery.

**161/0226 Declarations of interest:** Cllr Edwards re: Mill house planning application P26/S0320/FUL as in the vicinity of her property.

**162/0226 Minutes (D):** The minutes of the meeting held on 19<sup>th</sup> January 2026 were approved. Proposed: Cllr Campbell. Seconded: Cllr Fitzgerald.

## 163/0226 Matters arising:

### Village Communications:

Cllr Fitzgerald reported he is continuing to help coordinate better Parish communications to reach and inform more residents of various local activities. He is meeting various parish and community communication channel custodians.

### Actions - Clerk to:

- Exploit social media better to raise public awareness of SPC activity.
- Provide Cllr Heritage's report to Village Voice.
- Liaise with KJ to explore ways to improve SPC village communications by handrailing targeted SPC announcements from the Facebook Village Noticeboard to the SPC external website.

**146/0126 Reports from Ward Councillors (D):** South Oxfordshire District Council (Cllr Georgina Heritage)

The PC sent best wishes to Cllr Edwards who is currently on leave and wished her a speedy recovery. In her absence, Cllr Heritage will handle any CC queries or issues in the interim.

Cllr Heritage confirmed she has allocated a portion of her Councillor Community Grant to SPC and Friends of Stadhampton Primary School ~~Stadhampton Primary School~~. She reminded members of forthcoming Town and PC training in Didcot and recommended SPC provide representation. She also advised that the CIL grant scheme is now open, with a deadline of 30 March 2026.

PC noted that Councillors' Reports are now published on the SPC website and recommended that Cllr Heritage promote her report in the Village Voice to increase local awareness.

Cllr Heritage advised that the Joint Local Plan is proceeding unless notified otherwise. The Plan has withdrawn Chalgrove as a strategic site, which may strengthen SPC's position in opposing the Chalgrove housing application. She strongly recommended that SPC consider producing a Neighbourhood Plan in light of forthcoming changes to the planning system.

She also advised residents that experience issues submitting comments via the planning portal to contact Planning directly [planning@southoxon.gov.uk](mailto:planning@southoxon.gov.uk) or herself on [georgina.heritage@southoxon.gov.uk](mailto:georgina.heritage@southoxon.gov.uk)

**165/0226 Planning and licensing applications:**

- **Mill House P26/S0320/FUL**

Construction of a flood mitigation bund adjoining the Chalgrove Brook to protect Mill House from being flooded by the brook at times of peak rainfall. **Comment deadline 12th March. Target decision date 31st March 2026. Action:** Clerk to request extension from planning officer. **RESOLVED:** Planning application withdrawn as of 19th February 2026.

- **Land east of Mill Lane, OX44 7UP P26/S0323/FUL**

Phased 1 development. Demolition of existing equestrian buildings and site clearance. 2 Erection of self-built dwelling and outbuilding. Provision of garden/ Amenity areas including parking. Associated works. **Comment deadline 12th March. Target decision date 31st March 2026. Action:** Clerk to inform planning that SPC have no objection.

- **Newell's Farm, Stadhampton, OX44 7XJ P25/S4074/PIP**

Erection of a minimum of six and a maximum of six dwellings. **Comment deadline 21st January 2026.** PC resubmitted its previous objection as the matters raised continue to apply. **Target decision date 26th January 2026. Awaiting decision.**

- **Santannas Place, Watlington Road, Stadhampton, OX44 7UQ P25/S2784/FUL** Change of use of paddock land for the siting of 10 x permanent and residential Gypsy and Traveller mobile homes with associated parking, groundworks and landscaping with erection of garage associated with the existing site (Development already carried out). Comment deadline 06/11/25. PC submitted objection 31/10/25. **Target Decision date 27<sup>th</sup> February 2026. Awaiting Decision. Cllr Heritage will provide the clerk with an update post-meeting.**

**167/0226 Reports from Working Groups and Projects:**

- **Biodiversity and sustainability** (Cllr Campbell). Cllr Campbell has replaced some trees. Nothing else to report.
- **Highways and Traffic Calming:** (Cllr Fitzgerald).

The speed of traffic entering Stadhampton village from Chalgrove was raised again. This location would be added to existing highways works, based on previously-identified traffic-calming priorities and funding availability. Cobbling the central roundabout to raise it was discussed and deferred.

**Action:** Clerk to register both items on Action Log (under PC Highways) to permit future re-visit.

**Action:** Cllr Fitzgerald continues to scope traffic calming funding opportunities to fund next prioritised areas (Newington Road).

**Action:** Cllr Heritage to inquire whether CIL funding can be used for traffic calming measures.

EW requested a new Village Gateway complex (village entrance sign) on the Chalgrove approach to Stadhampton near the Animal Sanctuary.

**Action:** Clerk to enquire about Councillor Priority Fund for Stadhampton village gateways/signs.
- **Allotments and water catchment project:**

**Allotments.** The PC noted that KA's wife will relinquish the allotment. The Council resolved to split Plot 4 into two plots and allocate one to the resident who has enquired.

Proposed: Cllr Campbell. Seconded: Cllr Edwards.

**Action:** Clerk to ask JM to clear the ditch at the former KA plot and follow up when ground conditions improve.

**Opportunity:** Our local Garden Centre resident is willing to mentor those new to allotments who may be interested in taking a plot, individually or as a collective group. She will also be writing an article in the Village Voice regarding allotments and maintenance.

**The Allotments water catchment trough** is complete. The PC thanked KT for his efforts, and for his speed in dealing with the previous highways safety matter.
- **Flooding activity:** (Cllrs Fitzgerald/Campbell). Cllr Fitzgerald reported that River Thame Conservation Trust (RTCV)(AM) had completed the initial natural flooding measures scoping activity in Chalgrove Brook catchment to which SPC had previously contributed funding to, in conjunction with Chalgrove PC. SPC would seek updates from RTCV and Chalgrove PC on this project's developments and national funding options. This activity will continue to positively impact Stadhampton.

**Action:** Clerk to seek further updates from Chalgrove Clerk..
- **Neighbourhood Plan (NP) Working Group.** Requires willing and able volunteers to assist PB. Please contact the Clerk or Chair. **Action:** Clerk to issue a further request via social media.
- **History Group.** SPC acknowledged the success of the village history book launch (24 Jan). There will be an all-day celebration on 22nd May at the Village School to celebrate 50 years at that site. There is a monthly coffee morning in the Village Hall where the history book is available to view.
- **CIL current project – Little Green footpath accessibility and Green protection project.** SPC has made contact with both OCC Open Spaces and the Countryside Access Officer (AMc) Outreach team to conduct an on-visit in March to inform options and surface finishes available. SPC will conduct a consultation to residents on this Lower Green project in the near future, to present options.

**168/0226 Nelhurst Cottage boundary challenge.** The resident of Nelhurst Cottage requested SPC endorsement of his proposed boundary alignment request to Land Registry to reflect its accurate boundary. This was due to various factors including the slight change in location of the original cottage. He has submitted historical plans, title documents, survey drawings and photographs in support and asked the PC to endorse his request to amend the Land Registry plan. The PC noted that the discrepancy had been raised previously. SPC to review the documentation before responding.

**Action:** Clerk to circulate the submitted information for councillors to respond.

**169/0226 Upper Green track repairs (in vicinity of Pavilion).** The Council deferred this item pending consultation and contractor opportunities on the CIL Lower Green accessibility/Green protection project.

**170/0226 Grant Applications.** The PC considered grant requests from Oxford Citizens Advice Centre and Watlington and Chalgrove Family Hub.

**Action:** Clerk to review previous grant recipients and contributions to Watlington and Chalgrove Family Hub, confirm current budget provision, and advise councillors at next meeting.

**171/0226 CIL Grant Fund – Application deadline 30th March 2026.** The PC considered potential projects and identified no additional schemes beyond the existing Lower Green project in-train. Residents suggested a temporary coffee van - SPC would seek advice.

**Action:** Cllr Fitzgerald would speak to both Open Spaces and OCC Outreach team to determine if any commercial activity was appropriate on a village Green.

**172/0226 Other Matters Raised and Volunteers Requested.**

- Cllr Edwards proposed filming meetings to help residents who cannot attend in person to be able to view proceedings.  
**Action:** Clerk to seek advice from OALC and SLCC regarding filming meetings and report back to councillors.
- **Bus-stop Custodians.** The school confirmed that it could not assist due to health and safety concerns. Cllr Edwards' family agreed to undertake this role.  
**Action:** Clerk to ask KT to clear leaves around the main Thame Road bus stop (by Petrol Station) using the leaf blower.
- **FixMyStreet (FMS) Volunteers.** The PC noted ongoing concerns regarding highways maintenance and the quality of pothole repair. Cllr Fitzgerald has submitted a complaint regarding the quality of recent repairs by contractors to OCC Highways (the Fix My Street team). . There remains an opportunity to become a FMS Supper User/volunteer, to be able to raise pothole repairs direct with contractors on behalf of OCC Highways. Speak to Cllr Fitzgerald.

**173/0226 Finance:** The monthly RFO report along with bank balances on 31/01/2026 of Lloyds current account £2,491.26, deposit account £5,637.33 and CCLA Fund £47,581.23 and bank reconciliations were received. Proposed: Cllr Fitzgerald. Seconded: Cllr Edwards.

**174/0226 Payments:** The February payment schedule was approved for payment and signed. Proposed: Cllr Fitzgerald. Seconded: Cllr Campbell.

**175/0226 Annual Parish Meeting - Post-meeting:** Given councillors' availability, the Annual Parish meeting would now be deferred a week to be held on Mon 23 March at 7.30pm in the Village Hall. This would be followed immediately by March's standard PC meeting.

**Action:** Councillors and Clerk to publicise the Annual Parish meeting and invite other community bodies and organisations to update and present.

**176/0226 Items for the March Parish Council agenda.**

Cllr Fitzgerald would produce a short report for the upcoming Annual Parish meeting meeting.

**Date and time of Next Meeting:** Monday 23rd March 2026 at 7.30pm at the Village Hall, St John the Baptist Church, The Green, Stadhampton OX44 7UA. This would include the Annual Parish Meeting at the start.

\*Minute 146/0126 has been corrected on 25 March 2026 to fix a typographical error: "Stadhampton School" has been updated to "Friends of Stadhampton Primary School." No other changes have been made.

